

BRAZORIA COUNTY BEEKEEPERS ASSOCIATION

Constitution and BYLAWS

Effective Date: March 12, 2012

Meetings: 2ND Monday of each month

Article 1 — Introduction

1.1 The name of this organization shall be the Brazoria County Beekeepers Association. (Referred to as BCBA, the club or the association)

1.2 BCBA is a member of the Texas Beekeepers Association ("TBA").

Article 2 — Objective

2.1 The BCBA is a not-for-profit organization dedicated to the advancement and or dissemination of information relating to all aspects of Beekeeping. The objects for which this association is formed are:

- A) To elevate the standards of beekeeping by offering education and training.
- B) To promote interest of large and small beekeepers alike.
- C) To bring about a spirit of cooperation among members.
- D) To extend opportunities in all phases of beekeeping and to help as needed.

Article 3 — Membership

3.1 Membership shall be open to any person interested in beekeeping.

3.2 Any member in good standing may sponsor a person for membership.

3.3 To be a member in good standing, an individual's annual dues must be paid in full and cannot have had membership suspended or terminated or have such action pending.

3.4 The Executive Committee may suspend a member for cause. The suspension must be upheld by two thirds vote of the members present and in good standing at the next regular meeting.

3.5 Honorary Membership to the Association may be given to any entity or member family by making a motion at a regular meeting with a two-thirds Vote of current members present as specified in By-Laws Article 3.3, provided a quorum is met. No dues required and waived. Membership will be verified prior to voting.

3.6 Lifetime Membership to the Association may be given to any entity or member family with a 1-time membership dues payment of twenty times the normal annual dues amount.

Article 4 — Officers and Board of Directors

4.1 The officers of the association shall be President, Vice-President, 2^M Vice President, Secretary, Treasurer, and Master at Arms.

4.2 The Board of Directors shall consist of the elected officers. They shall meet at least three (3) times per year and will be scheduled by the president. They shall be responsible for the administrative affairs of the club. They shall have general charge of the funds and of the property of the club. They shall have the power to order the payment of all bills or claims against the club, to execute contracts, and to transact all the usual business of the club. The Board of Directors shall supervise all committees in their work, appropriate money, as needed, therefore, and restrict its expenditures. The Board of Directors shall have the responsibility to appoint committee chairmen. The Board of Directors shall have the power to remove any committee chairman from his position for just cause and after a hearing. A majority vote of the officer's present at any meeting of the Board of Directors shall be required to pass any act or measure but should the Board of Directors fail to reach an agreement on any act or measure, it may be referred to the club, at large, for final action. Any action taken by the Board of Directors may be rescinded by the club, at large, at any meeting by a 2/3 vote of the active members present. Any officer who shall absent himself from three (3) consecutive meetings of the Board of Directors without satisfactory excuse or without having previously obtained approval to do so shall be considered to have resigned, as a member of the Board of Directors and his office shall be declared vacant. The vacated office shall be filled by vote only. The Board of Directors shall make the policies and procedures of this club and shall keep them up-to-date. Any changes in this policy and procedures must be ratified by a 2/3 vote of the active members present at any regular meeting. The Board of Directors shall perform all other duties as set forth in any other Article of these Constitutional bylaws.

4.3 Special meeting of the Board of Directors may be called by the President, or by majority of the Board Members.

- 5.1 The President shall preside at all regular monthly meetings of the association and of the Board of Directors.
He/she shall appoint the standing committee chairpersons subject to the ratification of the Board of Directors. The President shall approve all orders upon the treasurer for the disbursement of funds as directed by the association. He may supervise and define the way all reports are made. He shall be ex-officio member of all committees.
- 5.2 The Vice-President shall perform the duties of the President in his/her absence and shall always act in an advisory capacity. In case of the death, resignation, or incapacity of the President, he/she shall become President for the un-expired term.
- 5.3 The 2nd Vice-President shall oversee the promotion of the importance of beekeeping and the education & training of both adults and youth in the art of beekeeping. He/she shall perform the duties of the president in the absence of both the President and Vice-President
- 5.4 The Secretary shall record and maintain a complete and accurate record of minutes of all meetings of the Board of Directors and of the membership. He/she shall be responsible for all general correspondence concerning the club but shall not be responsible for the writing and posting of correspondence of committees. He/she shall keep the attendance list of all meetings.
- 5.5 The Treasurer shall have charge of all monies and shall report thereon at all regular meetings. He/she shall collect all dues from members giving a proper receipt, therefore. He/she shall pay all bills upon the authorization of the President. He/she shall keep records in a permanent file of all receipts and expenditures and give a report.
- 5.6 The Master at Arms shall be responsible for delivering and collecting the suggestion box to all general meetings. He shall report the findings of the suggestion box to the Board of Directors.
- 5.7 Recall of Officers — An elected officer, for just cause, may be recalled in the following manner. A petition signed by 20% of the members in good standing shall be submitted to the Board of Directors, who shall call a special meeting within 30 days, including petitioners and petitioned, and review the circumstances pertaining there to. If no solution is obtained, it shall be presented to the membership for a vote. To recall an elected officer shall require a 2/3 majority vote of the active membership in good standing.

Article 6 — Committees

6.1 Committees shall be organized to execute the functions and activities of the club as needed. They may be formed at the request of the membership or the Board of Directors. They shall be terminated upon the completion of their goal or activity.

6.2 Each committee chairperson shall have the responsibility of planning and executing all committee related activities.

6.3 The committee chairperson shall prepare a suggested operating plan, schedule, and budget for submission to the Board of Directors for review and approval of the activities that require expenditure of association funds.

6.4 All monies collected and/or receipts for expenditures by any committee activities shall be forwarded to the Treasurer.

6.5 Each committee chairperson shall report during the regular meetings regarding committee activities occurring since the prior regular meeting at the Presidents discretion.

Article 7 — Nominations and Elections

7.1 Time of Election — The President, Vice President, 2nd Vice-President, Secretary, Treasurer and Master at Arms shall be nominated at the October meeting. Annual elections shall be held in November. There will not be a meeting in December. Elected officers will assume their duties in January.

7.2 Eligibility - Persons eligible for an elective office shall have to be an active member of the club in good standing for a period of not less than one (1) year. No married members or two members of the same family may hold office in the same year.

7.3 Vacancies in office shall be filled by appointment for the un-expired term by the Board of Directors.

Article 8 - Meetings

8.1 Regular meetings shall be held on the second Monday of each month. There will be no meeting in December.

8.2 Board of Directors shall meet no less than 3 times annually and shall be scheduled by the President.

8.3 The time and place of the regular meeting may be changed by a two-thirds vote of the members present at the previous meeting. In an emergency, the Board of Directors may change the day of the meeting.

Article 9 - Quorum

9.1 One fourth of this association's membership shall constitute a quorum at any regular meeting.

9.2 Most of the members of the Board of Directors shall constitute a quorum of that body.

Article 10 - Dues

10.1 All dues are paid annually and are due before the adjournment of the October regular meeting. The annual dues shall be \$20.00 per family.

Article 11 - Amend Bylaws

11.1 These bylaws may be amended by a two-thirds vote of the members present at any regular meeting provided all members are notified in advance and quorum is met.

Article 12 — Dissolution of the Association

12.1 Upon the dissolution of the association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to the Texas Beekeepers Association, a non-profit association.

BCBA Constitution and Bylaws

THE BYLAWS WERE ADOPTED AT THE MARCH 12, 2012, ORGANIZATIONAL MEETING.

CHARLOTTE NUGENT - SECRETARY

BYLAWS WERE AMENDED AT THE OCT 8, 2012, MEETING. CHANGES WERE ADDING THE OFFICE OF 2ND VICE PRESIDENT AND THE DUTIES OF THIS OFFICE.

CHARLOTTE NUGENT - SECRETARY

BYLAWS WERE AMENDED AT THE FEB 11, 2013, MEETING. CHANGES WERE ADDING THE DISSOLUTION OF THE ASSOCIATION AND SEVERAL WORDING CHANGES, ORGANIZATION TO ASSOCIATION, CHANGING ARTICLE 2 TO BEITER STATE OUR OBJECTIVE FOR INTERNAL REVENUE SERVICE FORM 1023, CHANGING NAME OF DOCUMENT FROM BYLAWS TO CONSTITUTION AND BYLAWS.

BYLAWS WERE AMENDED FOLLOWING BYLAW 11.1. VOTING TOOK PLACE ON FEBRUARY 14, 2022, PER MONTHLY BCBA MEMEBERS MEETING. CHANGES WERE TO REFLECT ADDING 3.5 HONARY MEMBERSHIP AND 3.6 LIFETIME MEMBERSHIP.